



The Governing Body at Otterburn Primary School

The Governing Body at Otterburn Primary School plays a vital role in providing strategic leadership, supporting school improvement, and holding school leaders to account.

Committees of the Governing Body

1. Policy & Resources Committee

This committee oversees the school's finance, staffing, premises, and policies. It ensures resources are effectively deployed to support the school development plan, scrutinises budget management, and supports strategic planning related to infrastructure and personnel.

2. Curriculum & Standards Committee

This committee is responsible for monitoring the quality of teaching and learning, pupil progress and attainment, curriculum design, and assessment practices. It ensures high standards of education and equity for all learners, including those with SEND.

Additional information: These committees meet termly, report to the full governing body, and review key performance indicators and statutory responsibilities.

The Policy & Resources Committee also oversees Headteacher Performance Management and Pay decisions. Headteacher appraisal is conducted by the Chair of Governors in collaboration with the School Improvement Partner from Northumberland County Council.

Link Governor Responsibilities

The following Governors hold specific link responsibilities to enhance oversight and support:

- Clifford Lamb – SEND Governor
- Reverend Dr Claire Maxim – Pupil Premium & Sports Premium Monitoring; Health & Wellbeing Monitoring
- Jo Willis – Early Years Monitoring; Attendance Monitoring
- Jilli Rogerson – Early Years Monitoring; Safeguarding Governor
- Deborah Worrall – Learning and Teaching Monitoring
- Clifford Lamb & Reverend Dr Claire Maxim – Mental Health Award / Wellbeing Progress Monitoring

These Governors visit the school regularly and report back to the full governing body through written notes or verbal updates to inform challenge and decision-making.

Statutory Register of Interests

Information relating to Governor appointment dates, terms of office, committee membership, attendance, and declarations of interest are maintained in the Register of Governor Interests, which is available on the school website or from the school office upon request.

Compliance and Review

The governing body ensures that it complies with statutory duties, including safeguarding oversight and SEND provision. A named Governor for safeguarding is appointed and all statutory information is reviewed annually and published in accordance with DfE guidance.

This structure supports strong governance and accountability, ensuring that Otterburn Primary School continues to provide the best possible outcomes for its pupils.